

# NIME Proceedings Template for Word

1st Author  
1st author's affiliation  
1st line of address  
2nd line of address  
1st author's email address

2nd Author  
2nd author's affiliation  
1st line of address  
2nd line of address  
2nd E-mail

3rd Author  
3rd author's affiliation  
1st line of address  
2nd line of address  
3rd E-mail

## ABSTRACT

This paper provides a sample of a MS Word document for the NIME conference series. It conforms, somewhat loosely, to the formatting guidelines for ACM SIG Proceedings. If possible, we would advise to use the LaTeX template instead of this MS Word template, since LaTeX typically outputs a better looking and more consistent result.

The abstract should preferably be between 100 and 200 words, a word count that is not too short and not too long. That means that the abstract contains the most important information, so that readers can evaluate whether they are going to read the rest of the paper.

## Keywords

NIME, proceedings, MS Word, template

## 1. INTRODUCTION

The proceedings are the records of the conference. ACM hopes to give these conference by-products a single, high-quality appearance. To do this, we ask that authors follow some simple guidelines. In essence, we ask you to make your paper look exactly like this document. The easiest way to do this is simply to download the template, and replace the content with your own material.

## 2. PAGE SIZE

The proceedings are based on the A4 page format (21.0 cm x 29.7 cm). All material on each page should fit within a rectangle centered on the page, beginning 2.54 cm from the top of the page and ending with 2.54 cm from the bottom. The right and left margins should be 1.9 cm. The text should be in two 8.14 cm columns with a .84 cm gutter.

## 3. TYPESET TEXT

### 3.1 Normal or Body Text

Please use the styles included with this document (i.e. Heading 1/2/3, etc.) when you typeset your text. The style is based on a 9-point Times Roman font, or other Roman font with serifs, as close as possible in appearance to Times Roman in which these guidelines have been set. The goal is to have a 9-point text, as you see here. Please use sans-serif or non-proportional fonts only for special purposes, such as distinguishing source code text. If Times Roman is not available, try the font named

Permission to make digital or hard copies of all or part of this work for personal or classroom use is granted without fee provided that copies are not made or distributed for profit or commercial advantage and that copies bear this notice and the full citation on the first page. To copy otherwise, to republish, to post on servers or to redistribute to lists, requires prior specific permission and/or a fee.

*NIME'11*, 30 May–1 June 2010, Oslo, Norway.  
Copyright remains with the author(s).

Computer Modern Roman. On a Macintosh, use the font named Times. Right margins should be justified, not ragged.

## 3.2 Title and Authors

The title (Helvetica 18-point bold), authors' names (Helvetica 12-point) and affiliations (Helvetica 10-point) run across the full width of the page – one column wide. See the top of this page for three addresses. If only one address is needed, center all address text. For two addresses, use two centered tabs, and so on. For more than three authors, you may have to improvise.<sup>1</sup>

## 3.3 First Page Copyright Notice

Please leave the copyright notice as is.

## 3.4 Subsequent Pages

For pages other than the first page, start at the top of the page, and continue in double-column format. The two columns on the last page should be as close to equal length as possible.

## 3.5 References and Citations

Footnotes should be Times New Roman 9-point, and justified to the full width of the column.

Use the standard Communications of the ACM format for references – that is, a numbered list at the end of the article, ordered alphabetically by first author, and referenced by numbers in brackets [1]. See the examples of citations at the end of this document. Within this template file, use the style named references for the text of your citation.

The references are also in 9 pt., but that section (see Section 7) is ragged right. References should be published materials accessible to the public. Internal technical reports may be cited only if they are easily accessible (i.e. you can give the address to obtain the report within your citation) and may be obtained by any reader. Proprietary information may not be cited. Private communications should be acknowledged, not referenced (e.g., “[Robertson, personal communication]”).

## 3.6 Page Numbering, Headers and Footers

Do not include headers, footers or page numbers in your submission. These will be added when the publications are assembled.

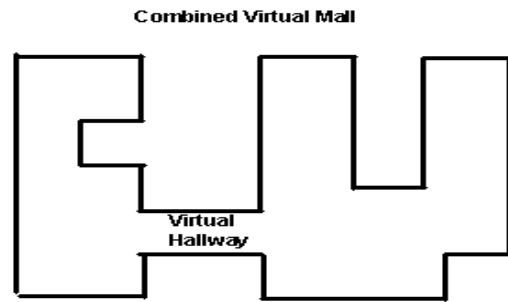
## 4. FIGURES/CAPTIONS

Place Tables/Figures/Images in text as close to the reference as possible (see Figure 1). It may extend across both columns.

Captions should be Times New Roman 9-point bold. They should be numbered (e.g., “Table 1” or “Figure 2”), please note that the word for Table and Figure are spelled out. Figure’s

---

<sup>1</sup> If necessary, you may place some address information in a footnote, or in a named section at the end of your paper.



**Figure 1.** Insert caption to place caption below figure.

captions should be centered beneath the image or picture, and Table captions should be centered above the table body.

**Table 1.** Table captions should be placed above the table

Graphics	Top	In-between	Bottom
Tables	End	Last	First
Figures	Good	Similar	Very well

## 5. SECTIONS

The heading of a section should be in Times New Roman 12-point bold in all-capitals flush left with an additional 6-points of white space above the section head. Sections and subsequent sub- sections should be numbered and flush left. For a section head and a subsection head together (such as Section 3 and subsection 3.1), use no additional space above the subsection head.

### 5.1 Subsections

The heading of subsections should be in Times New Roman 12-point bold with only the initial letters capitalized. (Note: For subsections and subsubsections, a word like *the* or *a* is not capitalized unless it is the first word of the header.)

#### 5.1.1 Subsubsections

The heading for subsubsections should be in Times New Roman 11-point italic with initial letters capitalized and 6-points of white space above the subsubsection head.

##### 5.1.1.1 Subsubsections

The heading for subsubsections should be in Times New Roman 11-point italic with initial letters capitalized.

#### 5.1.1.2 Subsubsections

The heading for subsubsections should be in Times New Roman 11-point italic with initial letters capitalized.

## 6. ACKNOWLEDGMENTS

Our thanks to ACM SIGCHI for allowing us to modify templates they had developed.

## 7. ADDITIONAL AUTHORS

Because of the available 'opening page real-estate' we ask you to refrain from putting more than six authors (two rows with three columns) beneath the article title. More than six makes the first-page appear very cluttered indeed. Additional authors can be placed in a section between the acknowledgments and references.

Additional authors: John Smith (The Thorvald Group, email: jsmith@affiliation.org) and Julius P. Kumquat (The Kumquat Consortium, email: jpkumquat@consortium.net).

## 8. REFERENCES

- [1] Bowman, B., Debray, S. K., and Peterson, L. L. Reasoning about naming systems. *ACM Trans. Program. Lang. Syst.*, 15, 5 (Nov. 1993), 795-825.
- [2] Ding, W., and Marchionini, G. *A Study on Video Browsing Strategies*. Technical Report UMIACS-TR-97-40, University of Maryland, College Park, MD, 1997.
- [3] Fröhlich, B. and Plate, J. The cubic mouse: a new device for three-dimensional input. In *Proceedings of the SIGCHI conference on Human factors in computing systems (CHI '00)* (The Hague, The Netherlands, April 1-6, 2000). ACM Press, New York, NY, 2000, 526-531.
- [4] Lamport, L. *LaTeX User's Guide and Document Reference Manual*. Addison-Wesley, Reading, MA, 1986.
- [5] Sannella, M. J. *Constraint Satisfaction and Debugging for Interactive User Interfaces*. Ph.D. Thesis, University of Washington, Seattle, WA, 1994.

## 9. Appendices may follow the references

If you want to include some extra information that does not go into the main document, you may put it here in an appendix. Or you may have pointers to a web location with additional information, program code, sound/video examples, etc.